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NINE WAYS TO MAKE YOUR VALUE SHINE

A Guide for Members

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NINE WAYS TO MAKE YOUR VALUE SHINE

Nine lines to inspire pride in your profession

A Guide for Members

I am a member of OTTIAQ. I am a certified translator, terminologist or interpreter, and:

1. I have good training and extensive experience.
2. I protect and respect the confidential nature of my work.
3. I pay attention to detail.
4. I have professional liability insurance.
5. I have a reserved title.
6. I give my clients good advice.
7. I belong to a network.
8. I am listed in the Order's member directory.
9. I have access to a range of exclusive benefits through the Order.



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A Guide for Members

I am a member of OTTIAQ. I am a certified translator, terminologist or interpreter, and:

1. I have good training and extensive experience.

As a member of OTTIAQ, I am a professional translator, terminologist or interpreter, and my training, skills and experience have been recognized by a professional order. This recognition is a mark of quality and reliability that gives me unique value in the marketplace.

2. I protect and respect the confidential nature of my work.

The certification process involves training on the Order's Code of Ethics, which enables me to protect my clients by ensuring their data and documents remain strictly confidential, safeguarding files and keeping records for a set period of time.

3. I pay attention to detail.

Thoroughness and precision are essential qualities that shine through in all aspects of my work. This goes for both the quality of the relationships I build with my clients and the clarity of the message I help them get across. Following the many rules of style, grammar, terminology, spelling, typography and other particularities of the language is also an important factor in the way I work.

4. I have professional liability insurance.

As a member of OTTIAQ, I have professional liability insurance as required by the Order's regulations. I joined this group plan so I can do my part to uphold my professional order's mission to protect the public, as well as to reassure clients about the quality of my work.

5. I have a reserved title.

As a member of OTTIAQ, I have the right to use the title Certified Translator (C. Tr.), Certified Terminologist (C. Term.) or Certified Interpreter (C. Int.). My title is what sets me apart from my competitors who aren't members of the Order. There are clients who recognize my title, and some even require me to be certified, since it is a mark of quality, competency and professionalism.



6. I give my clients good advice.

As a member of OTTIAQ, my clients turn to me for advice. In the art of communications, I am a go-to person for my clients. I can provide answers to their language-related questions and explain the ins and outs of the translation and project management processes. I create value for my clients by recommending sensible and insightful solutions and consistently striving to help them optimize their investment in translation, terminology and interpretation services.

7. I belong to a network.

OTTIAQ offers a number of networking opportunities, including its [Annual Conference](#), [continuing education](#) program, online discussion forum and [member directory](#). It's no secret that having a strong network is important when it comes to finding clients, overcoming the isolation that many self-employed professionals feel, helping one another and developing beneficial connections on a personal and professional level.

8. I am listed in the Order's member directory.

Being listed in the OTTIAQ member directory brings me visibility and exposure to clients looking for a translator, terminologist or interpreter. Potential clients can search the directory by language combination, name, region, profession and area of work and find my contact information in the search results.

9. I have access to a range of exclusive benefits through the Order.

Being a member of OTTIAQ gives me access to the following benefits:

- ◆ Professional status: I can use the title of Certified Translator (C. Tr.), Certified Terminologist (C. Term.) or Certified Interpreter (C. Int.)
- ◆ Listing in [OTTIAQ's online member directory](#), a veritable window on the profession
- ◆ Entry in the [list of translators of official documents](#)
- ◆ Access to [job offers](#) posted on the OTTIAQ website
- ◆ A [continuing education](#) program
- ◆ Access at any time to exclusive content in the [members-only section of the OTTIAQ website](#)
- ◆ Access to the results of the [Survey on Rates and Income](#)
- ◆ Invitations to events organized by the Order: [Annual Conference](#), [International Translation Day](#), etc.
- ◆ Affordable [professional liability insurance](#)
- ◆ A [group insurance plan](#) at a competitive premium
- ◆ An [assistance program for language professionals](#) dealing with difficult situations
- ◆ Information on language matters through [Circuit](#) magazine
- ◆ Membership in the Order's [online discussion forum](#) and other networking benefits



Ordre des traducteurs, terminologues et interprètes agréés du Québec

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In this series:

- ◆ A Guide for the General Public
- ◆ A Guide for Translation Clients